

# KLRF Gate Code Authorization Form

(This is a fillable pdf document. Feel free to email us this copy after you finish)

## Property Owner Information:

Lot Owner/LLC President Name: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ License Plate: \_\_\_\_\_

Notes: \_\_\_\_\_

Is this a new submission or additional contacts?

\_\_\_\_\_ \*New Submission \_\_\_\_\_ \*Additional Contacts (*adding or changes to your contacts*)

## Authorized Contacts

Please provide information for all individuals authorized to use the lot's private gate code.

### 1. Contact Information

\* Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\* Type of Contact: ☐ Renter ☐ Part Owner ☐ Regular Visitor ☐ Guest ☐ Other: \_\_\_\_\_

\* Email Address: \_\_\_\_\_ Sub Lot Number: \_\_\_\_\_

\* Vehicle Make/Model: \_\_\_\_\_ License Plate: \_\_\_\_\_

\* Notes: \_\_\_\_\_

### 2. Contact Information

\* Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\* Type of Contact: ☐ Renter ☐ Part Owner ☐ Regular Visitor ☐ Guest ☐ Other: \_\_\_\_\_

\* Email Address: \_\_\_\_\_ Sub Lot Number: \_\_\_\_\_

\* Vehicle Make/Model: \_\_\_\_\_ License Plate: \_\_\_\_\_

\* Notes: \_\_\_\_\_

### 3. Contact Information

\* Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\* Type of Contact: ☐ Renter ☐ Part Owner ☐ Regular Visitor ☐ Guest ☐ Other: \_\_\_\_\_

\* Email Address: \_\_\_\_\_ Sub Lot Number: \_\_\_\_\_

\* Vehicle Make/Model: \_\_\_\_\_ License Plate: \_\_\_\_\_

\* Notes: \_\_\_\_\_

#### 4. Contact Information

\* Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\* Type of Contact: ☐ Renter ☐ Part Owner ☐ Regular Visitor ☐ Guest ☐ Other: \_\_\_\_\_

\* Email Address: \_\_\_\_\_ Sub Lot Number: \_\_\_\_\_

\* Vehicle Make/Model: \_\_\_\_\_ License Plate: \_\_\_\_\_

\* Notes: \_\_\_\_\_

#### WHAT TO DO AFTER FILLING OUT THE FORM:

- Use another sheet of paper to add more contacts if necessary.
- Submit the completed form to the guard shack, KLRF Administration Office or to the KLRF Aloha Team. The phone number and email are listed below.
- Allow 5-7 business days for processing.
- Retain a copy for your records.
- If you have any questions, call the KLRF Administration Office or the Aloha Team.
- You can request more copies at the Admin Office, Guard Shack, or through text message.

#### Agreement and Authorization

By signing below, I:

1. Confirm that all information provided is accurate and complete
2. Understand that I am responsible for the actions of all authorized individuals
3. Will notify KLRF security immediately of any changes to this authorization
4. Acknowledge that providing false information may result in gate access revocation
5. Have read and agree to comply with all terms in the KLRF Gate Access Agreement.

Owner/President Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

**KLRF Aloha Team (Text ok): 808-646-2936**

**Email: us at: [klrfaloha@gmail.com](mailto:klrfaloha@gmail.com) or [office@kunialoaridgefarmlands.com](mailto:office@kunialoaridgefarmlands.com)**

**Guardshack Phone: 808-798-5654**

**KLRF Office Phone Number 808-798-5735**