

## **Proof of Ownership Document Checklist**

- Proprietary Lot Lease and Membership Interest
- Certificate of Ownership
- Articles of Incorporation
- DCCA Registration
- Certificate of Good Standing (COGS)
- If LLC - President and Managing member contact info (most up to date)
- Map of their lot partitioned (From the surveyor) - if they have it, send it to us. If no copy they have to make it.