

Payment Processing System for KLRF (v.7)

www.kunialoaridgefarmlands.com/paymentprocessing

Account Number - #8901-418296

When filling out the check, make sure you place your last name or business name, lot number and invoice number on the memo section of the check. Please follow the instructions listed below.

Online Payment Processing:

- 1. Each owner will have their personal invoice sent to their email.
- 2. Multiple payments can be paid online as long as the owner receives an email with the link of the invoice.
- 3. Fill in the proper information needed for online processing.
- 4. The invoicing system is safe and secure, and your private information is protected through advanced encryption methods.
- 5. Lot owner may request to update or add email address by emailing klrfbilling@gmail.com.

Walk-In Bank Payment Processing:

- 1. Walk in a payment to any Central Pacific Bank location.
- 2. Fill out a check based on the sample below.
- 3. Complete a deposit slip using **bank account 8901-418296**.

- 4. If depositing cash, **include lot number, invoice number and last name or company name** on the deposit slip.
- If depositing a check, make the check payable to KLRF or Kunia Loa Ridge Farmlands. Include lot number, invoice number and last name or company name on the memo of the check.

Mail in Payment Processing:

SEND MAIL TO: Kunia Loa Ridge Farmlands 27882 PO Box 1120 Honolulu, HI 96807-1120

*Follow the steps below when sending in the check. An example is shown below on how to write the check.

Check Writing Example:

1. Make the check payable to KLRF or Kunia Loa Ridge Farmlands. Include lot number, invoice number and last name or company name on the memo of the check.

2. On the back of the check where there is line of endorsement, please write **Deposit only 8901-418296.**

John Doe 123 Aloha Street Shangri La, Hawaii	Sept. (5,	1025 2024
PAY TO THE KLRF ORDER OFOne Hundred fifty and 00/100]	S (S () DOLLARS B Beck
Invoice # 888 <u>Doe Construction Inc.</u> Lot #101 MEMO	John	Doe

Aloha Team Support:

For billing related inquiries, please email Nancy at <u>KLRFbilling@gmail.com</u>.

The KLRF Aloha Team can help you coordinate your payments and billing, if needed. Our Number is (808) 646-2936 or email us at <u>klrfaloha@gmail.com</u>

The KLRF Aloha Team is available for support from M - F 8am to 12pm Hawaii Time.